

Confidential

Please complete the form legibly and return it by email or at time of interview/registration. Only information provided on this application form will be considered. Copies of ALL supporting documentation (Education, Licences, and Personal Identification) must be submitted with this application otherwise it will not be processed.

Please attach your current Curriculum Vitae. Candidates shall outline clearly how their qualifications and experience meet the requirements of the role for which they have applied. All information given will be treated with the strictest confidence. Continuation sheets may be added if necessary.

1. Position applied for

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2. Personal Details

How did you hear about this vacancy?

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Dr/Mr/Mrs/Ms:

Phone (Home):

Forenames:

Phone (Mobile):

Surname:

Email:

Address:

Nationality:

.....

Postcode:

You authorise Franklin Smith to send confidential correspondence to this email address. Y/N

Date of Birth:

Passport Number:

Do you have any health issues we should make our clients aware of that could hinder your ability to perform work? Y/N

If yes, please explain:

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3. Valid Work Permit

Do you have a valid work permit? Y/N

If yes, please specify details:



4. Driver's Licence

Do you have a clean, current driving licence? Y/N

Expiry:

Licence #:

Endorsements (if any):

Do you have any driving convictions/points? Y/N

Do you have a car/access to a car for commuting or business use? Y/N

5. Work Licence/Registrations

Do you hold a current work/trade licence or registration? Y/N

If yes, what type? Reg. Engineer, Reg. OS, LBP, Electrician

Details of registration/licences held, including licensing body and expiry dates, if appropriate.

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6. Referees

Please give the details of two work related referees, including your current or most recent post. Referees will not be contacted without your prior approval.

Name:

Name:

Position:

Position:

Company:

Company:

Phone:

Phone:

Email:

Email:

Nature of relationship:

Nature of relationship:



7. Criminal Convictions

Have you ever had any criminal convictions? Y/N

Do you have any criminal/court hearings pending or in process? Y/N

If yes, please give us details on a separate sheet to explain.

8. Identification Documents

Please bring with you the documents listed below when attending the registration/interview.

- a. Identification document(s) showing your date of birth (e.g. Passport, Driver's Licence).
- b. Identification documents showing your current address.
- c. Licences, registration and educational qualifications.

All documents must be originals. They will be photocopied and returned to you.

Failure to supply these documents will result in your application not being able to be processed.

9. Verification of information

(To be signed by applicant)

Declaration and Authorisation

1. I certify that all information I have provided you is true and complete.
2. I understand that all information provided about me to you will be held by you and used for the purpose of evaluating my qualification, experience and suitability for permanent and/or temporary employment with you or with any other employer.
3. I give Franklin Smith permission to represent my details to potential employers.
4. I have read, understood and completed the questions above.

Signed:

Date:

For office use only

Identification documents have been seen and copies are attached.

Name:

Position:

Date: